

BROADSTONE TOWN COUNCIL

Notice of a Town Council Monthly Meeting

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960) & Local Government Act 1972 s100

MEETING TITLE Broadstone Town Council Monthly Meeting
TIME 18:30HRS
DATE Monday 8th June 2026
PLACE NorthReach Annexe, St. John's Church, Macaulay Road, Broadstone BH18 8AR
PUBLISHED 3RD June 2026

PUBLIC SESSION.

Questions from members of the public. (N.B. no decision can be takenⁱ)

AGENDA

0626-17. DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO ITEMS ON THE AGENDA

- a. Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct.
- b. To note any prior or new requests from members for Dispensations that accord with Localism Act 2011 s33(be) (NB this does not preclude any later declarations)

0626-18. APOLOGIES FOR ABSENCE

To receive apologies of absence and to approve the reasons given. (LGA 1972 s85 (1))

0626-19. PREVIOUS MINUTES - APPENDIX

To confirm the minutes of the last full Town Council meeting. (LGA 1972, sch 12, para41(1))

0626-20. BOURNEMOUTH, CHRISTCHURCH & POOLE (BCP) COUNCILLORS REPORT

To receive communication from either BCP Ward Member.

0626-21. PROPER OFFICERS REPORT - APPENDIX

- a. Financial Matters
 1. To note the bank balance
 2. To note the monthly finance.
 3. To note the bank reconciliation and the Chairman to sign.
- b. Correspondence
To consider any correspondence received.
- c. Policies and Documents
 1. Scheme of Delegation- **ANNEX**
To note the amendments as discussed in May. Plus note the addition of the Community Services Committee structure.
 2. Grant Award Policy and form – **ANNEX**
To discuss the proposed grant award policy and form.

0626-22. PLANNING AND LICENSING MATTERS- APPENDIX

To consider any planning applications received.

0626-23. STANDING ORDER ADDITION - APPENDIX

To receive a motion to adopt a new Standing Order.

0626-24. BRANDING - APPENDIX

To discuss the Branding Report.

0626-25. COMMUNITY ENGAGEMENT PLAN - APPENDIX

To discuss the Community Engagement Plan

0626-26. BENCHES- APPENDIX

To discuss the Bench report

- 0626-27. GROUNDSMAN / CARETAKER - APPENDIX**
To discuss the recommendation from Cllr Sidaway
- 0626-28. DECISION MAKING MATRIX - APPENDIX**
To discuss the draft decision-making matrix.
- 0626-29. LOBBYING**
Cllr Elkins to give a verbal update²
- 0626-30. USE OUR LOO SCHEME**
Cllr Tebbs to give a verbal update²
- 0626-31. RESIDENTS SURVEY - APPENDIX**
To discuss the draft residents survey created by Cllr Elkins and the method of distribution.
- 0626-32. TRANSFER OF ASSETS - APPENDIX**
To discuss a transfer of assets from the following:
- a. Neighbourhood Forum
 - b. BCP Council
- 0626-33. INSURANCE – APPENDIX**
To note the Council's Insurers are Zurich Municipal and to note the Insurance Policy.

¹ *N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA 1972 Sch 12, para 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)*

² *N.B. Where possible for all future meetings reports from Councillors will be written and submitted with the agenda as a supporting paper. Verbal reports will only be given as a last resort.*