BROADSTONE TOWN COUNCIL

Minutes of Broadstone Town Council held on Monday 12th October 2026 in the NorthReach Annex, St John's Church. The meeting commenced at 6.30pm

---

PRESENT:

Cllr **Brooke**, Cllr **Elkins**, Cllr **Maxey**, Cllr **O'Neil**, Cllr **Sidaway**, Cllr P **Slade**, Cllr **Tebbs** & Cllr **Walls**

ALSO IN ATTENDANCE:

Michelle **Harrington** (Proper Officer)

ABSENT:

-

PUBLIC SESSION

Five members of public was present.

One member wished to ask the following:

1. Who oversees the Caretaker / Groundsman
   It was explained that the role is managed by the Proper Officer.
2. How are the results of the resident's survey influencing the way the Town Council work.
   It was explained that the results are used in all project work undertake. An example was given noting that residents stated in the survey that they did not feel safe in Broadstone. Due to this the Town Council are working with local businesses to introduce a "Safe Zone" area.
3. Seating. It was suggested that the survey showed that seating was quite a low priority.
   It was explained that the seating question was regarding new / additional seating not replacement / repair of current benches. However, there were areas where new benching was requested.

1026-1. DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO ITEMS ON THE AGENDA

a. Cllr Brooke declared a non-pecuniary interest in agenda item 1026-8d3 Remembrance Day Risk Assessment as president of the Broadstone RBL. No further declaration was made, or dispensation requested. NB this does not preclude any later declarations.

b. No dispensation was confirmed in respect of the discussion items.

1026-2. APOLOGIES FOR ABSENCE

No apologise were received as all Councillors were present.

1026-3. PREVIOUS MEETING MINUTES

The minutes from the full council meeting held on Monday 7th September 2026 were approved and signed as a correct record the meeting. (LGA 1972, SCHEDULE 12, PARA 41(1)

Proposed Cllr Walls Seconded Cllr Slade

RESOLVED: The minutes from the full council meeting held on Monday 7th September 2026 were approved and signed as a correct record the meeting.

1026-4. BOURNEMOUTH AIRPORT CONSULTATIVE COMMITTEE

Thanks were given to Jenny Hudson for representing Broadstone for several years and for agreeing to continue as the Broadstone Town Council liaise for the Bournemouth Airport Consultative Committee, we look forward to reading Jenny's report in the future.

1026-5. BOURNEMOUTH, CHRISTCHURCH & POOLE (BCP) COUNCILLORS REPORT.

A verbal update was given by Cllr Sidaway as a BCP Ward Councillors for Broadstone.

DRAFT

ACTION: Proper Officer to add to the Community Services October Agenda, a request from Ward Cllr Sidaway that Broadstone Town Council get involved in the Toys and Treats campaign.

1026-6. BRANDING

A copy of the proposed logo, together with a simplified version, had been circulated prior to the meeting. Both versions were discussed and approved.

Proposed Cllr Tebbs Seconded Cllr Sidaway

RESOLVED: To approve the logo as submitted, with the version featuring spiky tree branches to be used as the primary logo and the simplified version to be used where appropriate, such as for carving.

1026-7. CORRESPONDENCE

a. Wessex Water - Upcoming works were noted.

b. Parking on DYL Upper Golf Links Road

It was noted Cllr Brooke is in contact with the correspondent in respect of parking in Upper Golf Links Road.

c. Mayor / Chair

It was noted that several local organisations had recently expressed a wish to invite the Mayor of Broadstone to attend events in the town. However, the Town Council had voted to retain the title of Chairman. It was noted that the organisations considered the title of Mayor to carry greater prestige than that of Chairman and asked the Town Council to reconsider its decision and explore the possibility of introducing the role of Mayor of Broadstone.

ACTION: Proper Officer to write a report for the next Full Council meeting in respect of procedure and cost of introducing the role of Mayor instead of Chairman.

d. Bench repairs by Cllr Elkins

It was noted correspondence had been received asking why Cllr Elkins had carried out repairs to benches and the noticeboard when this should have been carried out by the Town Council.

It was noted that Cllr Elkins had offered to repair the noticeboard to save the Town Council money (in excess of £2,000), however that the Town Council agreed to cover the cost of materials required.

RESOLVED: Cllr Elkins to create a condition survey spreadsheet and, with the assistance of all Councillors, assess the benches throughout the parish to compile a definitive list of their locations and current condition.

The Proper Officer to separate the current draft document into a plan and a policy and include both on the agenda for the November Community Services Committee meeting.

1026-8. PROPER OFFICER REPORT

a. A report was submitted before the meeting noting:

Proposed Cllr Sidaway Seconded Cllr O'Neil

RESOLVED/ACTION: Training

1. Approve the Council funds appropriate training for Members, Officers and Volunteers undertaking activities on behalf of the Council, where such training is necessary for the task being undertaken.

2. Authorise the Proper Officer to arrange suitable training as required, taking account of the nature of the activity, insurance requirements, number of participants and available budget.

3. Agree that the Lead Councillor / Member for any activity ensure any individual attending the event must have completed the relevant training before undertaking activities for which such training is required.

b. Asset Transfer – Community Centre:
It was noted that contact has now been acknowledged by the BCP representative responsible for the Broadstone Community Centre. Arrangements are currently being made to agree a suitable date and time for a meeting.

2 Park Maintenance.
The following BCP comment was noted:

- Pocket Park is managed as a countryside site, with areas of meadow along with the trees/woods. BCP mow the meadows on an autumn hay cut once per year.
- Springdale Park receives three grass cuts per year and does get very wet.
- Bin emptying will be on the rounds for the wider area.

c. Treeworks Allotments
A report was submitted before the meeting noting additional treeworks required in the Allotment area due to word warm having been discovered.

Proposed Cllr Sidaway Seconded Cllr Walls
RESOLVED: To approve the additional cost of £1,460 + VAT for Rempstone Tree Management to fell diseased trees while undertaking the previously agreed tree works.

d. Risk Assessments / Permission

1. Lamppost display
RESOLVED: Approved with the following amendment: That Lamppost display be changes to Street Furniture. Proper Officer to publish.

2. Lamppost display permission
It was noted that BCP Council had given permission for poppies to be added to the lampposts in Broadstone.

3. Remembrance Day Parade Risk Assessment
RESOLVED: Approved as submitted. Proper Officer to publish

4. Litter Pick
Proposed Cllr Maxey Seconded Cllr Sidaway
RESOLVED / ACTION: Approved with the following amendment: For item 2 Sharps / needles / hazardous waste, the control measures include "A suitable sharps container will be available for the safe disposal of any sharps found." Proper Officer to buy a sharps bin, which will be stored until used with the Hi-Vis vests.

1026-9. COMMITTEE REPORTS
A verbal update from each Committee Chairman was given.

a. Community Services
Any urgent matter raised during the previous Community Services Committee meeting was discussed. See committee minutes for full detail.

b. Finance & Governance
Any urgent matter raised during the previous Finance and Governance Committee meeting was discussed. See committee minutes for full detail.

c. Planning, Highways & Licensing

Any urgent matter raised during the previous Planning, Highways and Licensing meeting was discussed. See committee minutes for full detail.

1026-10. NEXT MEETING.

a. Full Council: Monday 14th December 2026 at 18:30 in the NorthReach Annex, St John's Church, Broadstone.

b. No items over and above the standard items were requested.

The meeting ended at 19.44